

# Pack 243 Volunteer Positions

\*\*\*\*\*indicates position needs to be filled

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Adult volunteers are key to a successful Cub Scout program. Below are descriptions of the volunteer positions which need to be filled each year. A parent in each family is expected to fill one or more of these positions. Thanks to all parents who give of their time and talents to help make the Scouting program fun and rewarding for our sons!

The pack is divided into three functional groups. The Pack Committee, Program Leaders and the Activity Committee.

Listed below are the compositional makeup of each of these functional groups:

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## Pack Committee

*Chartered Organization Representative.* Maintains relationship between Pack and chartered organization. Approves adult leaders and makes arrangements with church and school district as required.

\*\*\*\*\**Committee Chairperson.* Supervises Pack Committee operation including chairing monthly meetings, assigning duties to committee members and assuring Pack adherence to BSA policies, proper record keeping and financial controls.

*Advancement/Awards Chairperson.* Manages and coordinates the Pack's Scout advancement plans. Arranges for purchase of badges, pins and other forms of recognition awarded by the Pack to Cub Scouts.

*Membership Chairperson.* Enrolls Scouts and their parents. Collects registration fees. Matches boys to Den Leaders and parents to adult positions.

\*\*\*\*\**Secretary.* Maintains Pack records, records minutes at monthly Pack Committee meetings and handles Pack correspondence.

*Treasurer.* Manages and maintains all Pack financial records and bank accounts. Maintains and reports monthly on Pack financial budget and actuals.

\*\*\*\*\**Unit Award Chairperson.* Monitors and encourages Pack progress toward earning Quality Unit, Honor Unit and Summertime Pack award ribbons. Coordinates adult recognition program. Promotes adult attendance in training and workshops.

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## Program Leaders

*Cubmaster.* Plans and conducts the Cub Scout Pack program, working with the Den Leader Coach, Den Leaders and the Pack Committee. Guides and supports Den Leaders. Leads monthly Pack meetings and ceremonies.

*Assistant Cubmaster .* Assists the Cubmaster as needed. Participates in Pack meetings. Assists in various Pack activities as needed. Leads the Pack in the absence of the Cubmaster.

\*\*\*\*\**Den Leader Coach.* Supports the Den Leaders in leading stable, active and enthusiastic dens. Provides Fast Start training for new Den Leaders. Represents the Den Leaders in Pack Committee meetings. Attends monthly den leader meetings.

\*\*\*\*\**Den Leaders.* Conduct Den meetings with Cub Scouts in home on at least twice monthly basis. Provide a stable, active and enthusiastic Den and Pack experience for Cub Scouts.

\*\*\*\*\**Assistant Den Leaders.* Assist the Den Leaders in planning and supervising Den meetings and activities.

*Chaplin.* The Chaplin leads us in prayers and holds Sunday Services when Camping.

\*\*\*\*\**Newsletter Editor / Public Relations Chairperson.* Collects, composes and publishes monthly Pack newsletter containing advancements, den news, Pack calendar and events, working with the Public Relations Chairperson and the various Program Leaders. Attends Den Leader monthly meetings to collect news and information. Updates the Web Site.

Takes pictures of Pack meetings and other Pack functions. Maintains Pack scrapbook. Publicizes Pack events and coordinates the publication of the Pack newsletter.

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## Activity Committees

*Blue Gold Committee* . Organizes and runs the annual Blue Gold Banquet and Cake Auction. The *Blue Gold Banquet Coordinator* recruits other committee members to assist in the planning and organization of the Blue Gold annual Pack banquet.

*Pinewood Derby Committee* . Organizes and runs the annual Pinewood for the Pack. The *Pinewood Derby Coordinator* recruits other committee members to assist in the planning and organization of the Pinewood Derby.

*Space Derby Committee* . Organizes and runs the annual Space Derby for the Pack. The *Space Derby Coordinator* recruits other committee members to assist in the planning and organization of the Space Derby

*Popcorn Committee* . Organizes and runs the annual Popcorn Fundraiser sale for the Pack. This is our main fundraiser. The *Popcorn Kernel* recruits other committee members and, plans and organizes the annual Pack popcorn sale including collection of proceeds and distribution of popcorn and prizes.

*Summertime Outings Committee* . Organizes and runs three outside Pack activities during the Summer break such as fishing, bowling, etc. The *Summertime Outings Coordinator* recruits other committee members and plans, organizes and coordinates outings throughout the Summer.

*Day Camp Committee* . Organizes the Pack to attend the Alligator District Day Camp. The *Day Camp Coordinator* recruits other committee members and plans, organizes and coordinates attendance at this annual event.

*Scouting for Food Committee*. The *Scouting for Food Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this annual event.

*Family Camp Coordinator*. The *Family Camp Coordinator* recruits other committee members and plans, organizes and coordinates activities at these events. Works closely with the cubmaster and assistant cubmaster in planning these activities.

*Scoutshow Committee*. The *Scout Show Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this annual event. Responsibilities include the following:

- Arranging the setup of the Scoutshow booth and scheduling Scouts and leaders to man the booth

- Determining the theme for the year and accordingly develop a age appropriate activity for the booth.
- Works with den leaders to ensure our project gets completed

*Service Project Committee.* A Service Project is a project that the Pack does (if possible, for the chartered organization) as a good deed. The *Service Project Coordinator* recruits other committee members and researches, plans, and coordinates our service projects.

*Campfire Committee.* Every December, the Pack has a great Campfire Pack Meeting. The *Campfire Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this annual event.

*Caroling Committee.* Every December, the Pack has entertains Nursing Home residents at Victoria Park as those residents come to look at the Christmas lights. The *Caroling Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this annual event.

*Rocketeering Committee.* Every Year, Scouts either build their own rockets or buy a ready made one and then get to blast them high into the sky. The look on their faces as their rockets soar is incredible...The *Rocketeering Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this BLAST of an event.

*Photo Derby Committee.* This is a new event this year. Take plenty of pictures this year and you or your scout could be a winner. The *Photo Derby Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this event.

*Cubmobile Committee.* This is a yearly event that the scouts love. It's like a soapbox derby. The *Cubmobile Coordinator* recruits other committee members and plans, organizes and coordinates our participation and attendance at this event.